



# Xavier Catholic College

## School Fee Payment Option Form



**Students Name:** \_\_\_\_\_

### Request to pay School Fees via BPAY

I/We request that monies due in terms of the payment arrangement covered by this document be paid via BPAY. BPAY reference numbers are located on Account Statements.

**Split Fees:** Yes / No

☐

3 equal payments

☐

10 monthly payments

☐

20 fortnightly payments

☐

40 weekly payments

### Request and authority to debit School Fees from my credit card

I/We request that monies due in terms of the payment arrangement covered by this document be drawn from:

**Name on Credit Card:** \_\_\_\_\_

**Credit Card Number:** \_\_\_\_\_

**Expiry Date:** \_\_\_\_\_

**CCV Number:** \_\_\_\_\_

☐

3 equal payments

☐

10 monthly payments

☐

20 fortnightly payments

☐

40 weekly payments

### Request and authority to direct debit School Fees from my bank account

I/We request that monies due in terms of the payment arrangement covered by this document be drawn from:

**Financial Institution Name:** \_\_\_\_\_

**Branch Name:** \_\_\_\_\_

**Account Name:** \_\_\_\_\_

**BSB Number:** \_\_\_\_\_

**Account Number:** \_\_\_\_\_

☐

3 equal payments

☐

10 monthly payments

☐

20 fortnightly payments

☐

40 weekly payments

### SCHOOL FEE ACKNOWLEDGEMENT AND STATEMENT OF INTENT

\*I/We understand that school fees are payable according to the approved payment schedule in the year in which they arise.

\*I/We understand that failure to pay school fees according to the approved payment schedule will result in enrolment being reviewed and other forms of debt collection (including Legal Action) being implemented. Any costs incurred by a collection agency and/or Legal Action will be added to the outstanding account.

\*I/We agree to inform the Bursar of any change in our personal/contact details in a timely manner to ensure communication regarding school fees is being received. I/We acknowledge that any correspondence that is not returned to the school is deemed to have been received by us.

\*I/We understand the information provided on enrolment paperwork may be used by the Bursar in relation to collection of fees.

\*I/We understand that the Bursar must be contacted to make alternative payment arrangement:

1. In the event of financial difficulties

2. In the event of other circumstances arising that makes payment according to agreed schedules difficult.

\*I/We understand that in the event of a family breakdown, the person(s) who have signed the Enrolment Application remain jointly responsible for the payment of school fees unless the Principal or Bursar are notified in writing by all affected parties.

\*I/We understand that each individual who signs the Enrolment Application is personally liable to the full amount owed and where more than one individual signs, the College may at its discretion, elect to pursue any signatory for the full amount owed.