



3rd February, 2020

Dear Parent/Guardian,

Welcome back to your son/daughter's final year at Xavier Catholic College.

On Tuesday afternoons from 3.00pm, staff meet in their Professional Learning Teams. Students in Years 7-10 will engage in Sustained Silent Reading and Year 11 in silent study. Year 12 students may have the privilege of going home early on these days with your permission. Students may also stay at the College if they prefer to undertake silent study in the library.

Students may leave with another student, with your permission. If your son/daughter wishes to leave with another student and you have not completed the permission slip to indicate this, a note will need to be handed to Mr Anthony Condon or myself on the day. We will then make a follow up telephone call to confirm the arrangements.

Please sign the permission slip below to indicate the usual pattern for your son/daughter on a Tuesday afternoon.

Yours sincerely,

Mr Anthony Condon
Leader of Student Welfare

.....
Please sign and return to the College Office

Student Name: _____

Homeroom: _____

I understand that students who leave at 3.00pm must sign out at the front Office.

Please tick the option below that indicates the usual pattern for your son/daughter on a Tuesday afternoon.

- ☐ I give permission for my son/daughter to leave the College at 3.00pm on Tuesday afternoons.
- ☐ I give permission for my son/daughter to leave the College at 3.00pm on Tuesday afternoons and travel with the following student(s) as driver _____
- ☐ I give permission for my son/daughter to have the following student(s) as passengers on Tuesday afternoons _____
- ☐ My son/daughter will stay at school until 3.20pm on Tuesday afternoons.

Parent/Guardian Signature: _____

Date: _____

Parent/Guardian Name (please print): _____